

**TOWN OF BERNE  
TOWN BOARD MEETING AGENDA**

**Date:** May 13, 2026  
**Time:** Regular Meeting 7:00PM  
**Location:** Community & Senior Center, 1360 Helderberg Trail, Berne NY 12023

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**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF MINUTES**

Minutes of April 8, 2026

**5. PUBLIC COMMENT**

- i) Kenneth's Army

**6. SUPERVISOR'S REPORT**

- i) Needham Risk

**7. REPORTS OF TOWN OFFICERS / COMMITTEES**

- a) Highway Superintendent
- b) Transfer Station
- c) Planning
- d) Zoning
- e) Parks
- f) Library

**8. NEW BUSINESS / RESOLUTIONS**

- a) Resolution No. 2026-44 to approve Work from Home Policy as an addendum to the Employee Manual (Policy 21 of 2026)
- b) Resolution No. 2026-45 to Establish Solid Waste Management Facility Committee
- c) Resolution No. 2026-46 to Establish Negotiation Committee for new Collective Bargaining Unit
- d) Resolution No. 2026-47 to approve Highway Policy regarding Driveway Culvert and Highway Drainage (19 of 2026)
- e) Resolution No. 2026-48 to approve prior year's claim from Heidelberg Materials
- f) Resolution No. 2026-49 to Authorize Supervisor to execute Design Professional Services Hourly Agreement for Town of Berne – Masonic Hall Review and to encumber \$2,848.00 for said project.
- g) Resolution No. 2026-50 to approve Use of Time Clock Policy as an addendum to the Employee Manual
- h) Resolution No. 2026-51 authorizing the review, consolidation, and reallocation of certain stipend compensation into regular salary structures; authorizing associated budget amendments, appropriation transfers, and payroll adjustments; and authorizing the preparation of updated job descriptions
- i) Resolution No. 2026-52 to authorize the Town Supervisor to engage the services of Auctions International for the sale of surplus materials.

- j) Resolution No. 2026-53 Adopting the 2026 Highway Fee Schedule
- k) Resolution No. 2026-54 Acknowledging lack of formal adoption records and supporting the discontinuation of Town maintenance on Mare Lane Extension
- l) Authorize Increase of PO issued to HL Gage of \$10,000 for the repair of International Trucks
- m) Authorize Encumbrance of \$14,000 to Heidelberg Materials for the purchase of hot mix for the highway department
- n) Authorize Encumbrance of \$1,500 for the replacement of a desktop computer for the Town Supervisor
- o) Authorize the Encumbrance of \$17,000 to Paychex, allocated as follows:
  - 1. \$13,865.25 (82%): A0-1990-0000-04499
  - 2. \$2,471.63 (15%): DA-15-5110-0000-04499
  - 3. \$663.12 (4%): SS-18-8110-0000-04499
- p) Authorize the Encumbrance of \$50,000 to BST, allocated as follows:
  - 1. \$40,780.14 (82%): A0-11-1990-0000-044999
  - 2. \$7269.50 (15%): DA-15-5110-0000-044999
  - 3. \$1950.35 (4%): SS-18-8110-0000-044999
- q) Encumber \$105,000 from CHIPS for the purchase of replacement truck (final payment)

**9. APPROVE/DISCUSS MONTHLY FINANCIAL REPORTS**

- a. Supervisor’s
- b. Town Clerk’s
- c. Building & Zoning
- d. Tax Collector

**10. AUDIT AND APPROVAL OF CLAIMS**

- a. Budget Transfers
  - b. Monthly Abstracts
    - 1. Abstract 2026 # 8 Utilities \$2,247.24
    - 2. Abstract 2026 # 9 Utilities \$11,527.24
    - 3. Abstract 2026 # 10 Board Audited \$69,557.63
    - 4. Abstract 2026 # 11 Utilities \$5,789.37
- \$89,121.48

**11. ADJOURNMENT**