

MARCH 12, 2025

**STATE OF NEW YORK
COUNTY OF ALBANY**

2025 ORGANIZATIONAL MEETING

Supervisor Palow welcomed everyone to the meeting at 7:00PM and led the Pledge of Allegiance. Supervisor Palow did roll call attendance Present: Supervisor Palow, Councilmembers Doolin & LaCour, Town Clerk Kristin De Oliveira, Highway Superintendent Randy Bashwinger and Attorney McHugh were also in attendance.

MOTION # 1

Supervisor Palow moved to designate **The Bank of Greene County** as the official depository bank and that **The Altamont Enterprise** be designated as the first choice as the official newspaper for the town for the year 2025. Motion was seconded by Councilmember Doolin and carried by the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #2

Supervisor Palow moved to establish the second Wednesday of each month at **7:00** p.m. as the time and date for **REGULAR TOWN BOARD MEETINGS** and the fourth Wednesday of each month at **7:00** p.m. if necessary to conduct town business. These meetings will be held at the Berne Community and Senior Services Building located at 1360 Helderberg Trail, Berne NY. The motion was seconded by Councilmember laCour and carried by the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #3

Councilmember Doolin moved that the SUPERVISOR be and he hereby is authorized to pay all utility bills and postage without prior audit, debt payments, and approved signed contractual obligations. The motion was seconded by Councilmember laCour and carried by the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #4

Councilmember Doolin made the motion seconded by Supervisor Palow that the **HIGHWAY SUPERINTENDENT** be and he hereby is authorized to purchase gas and diesel fuel through state contract. The motion carried by the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #5

Councilmember laCour made the motion seconded by Councilmember Doolin that the Supervisor be and he hereby is authorized to enter into an agreement with CDTA for the purpose of administering the Town of Berne Shuttle Service. The motion carried by the following roll call vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #6

Councilmember laCour made the motion that the **Town Board Members; Town Supervisor; Tax Collector, Deputy Tax Collector, Town Clerk and Deputy Town Clerk, Town Justices and Town Court Clerk, Highway Superintendent, Code Enforcement Officer, Building & Zoning Inspector, Historian and Senior Account Clerk** be authorized to attend training and that all expenses incurred be reimbursed. Motion was seconded by Councilmember Doolin and carried with the following roll call vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #7

Councilmember laCour made the motion, seconded by Councilmember Doolin that the Supervisor be, and he hereby is authorized to enter into an agreement with the **HELDERBERG AMBULANCE** for the year 2025 at a cost of \$101,132 Motion carried with the following roll call vote Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #8

Councilmember laCour moved to authorize the HIGHWAY SUPERINTENDENT to spend up to \$5,000 for purchase of tools, tires, parts and equipment from New York State contract and/or the Albany County Purchasing Department; other County, State or Federal contracts without prior approval by the Town Board. The motion was seconded by Councilmember Doolin and carried by the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #9

Supervisor Palow made a motion seconded by Councilmember Doolin to enter into an agreement with the Berne Public Library for the year 2025 for the purpose of operating and supporting in conjunction with the Library Board of Trustees and Upper Hudson Library Systems, motion carried with the following vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

MOTION #10

Councilmember Doolin made the motion, seconded by Councilmember laCour that the following be designated as paid holidays for the year 2025.

2025 Town of Berne Holidays

New Year’s Day	Wednesday 1/1/2025
Martin Luther King Day	Monday 1/20/2025
President’s Day	Monday 2/17/2025
Memorial Day	Monday, 5/26/2025
Juneteenth	Thursday, 6/19/2025
July 4 th	Friday, 7/4/2025
Labor Day	Monday, 9/1/2025
Columbus Day	Monday, 10/13/2025
Veteran’s Day	Monday 11/11/2025
Thanksgiving	Thursday & Friday, 11/27/2025 & 11/28/2025
Christmas	Thursday, 12/25/2025
New Year’s Day	Thursday 1/1/2026

Motion carried with the following roll call vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

ADJOURN

There being no further business, Supervisor Palow made the motion seconded by Councilmember Doolin to adjourn the meeting. Motion carried with the following roll call vote: Supervisor Palow, Councilmembers Doolin and laCour all voting aye.

Respectfully submitted,

Kristin De Oliveira, Berne Town Clerk

March 12, 2025

